

Robinson Ranch Metropolitan District

c/o Community Resource Services
7995 E. Prentice Avenue, Suite 103E
Greenwood Village, CO 80111-2710
303-381-4960

July 31, 2024

To: Douglas County Clerk & Recorder Office

Re: Annual Report for the Physical Year of 2023

The District is responsible for submitting an annual report to the Town Administrator in August of each year. The District's Service Plan states that the annual report shall include the following information:

		Status
1.	The purpose of the District is to finance, acquire and construct public improvements within and without its boundaries, including streets and traffic controls, water and sanitary sewer facilities, and storm sewer services and facilities ("Improvements"). The District anticipates that the Improvements acquired or constructed for the use and benefit of District taxpayers within the District boundaries will be dedicated to and maintained by the Town of Parker ("Town" or "Parker").	No public improvements were constructed in 2023.
2.	The audited financial statements of the District for the report year including a balance statement of December 31 of the report year and the statements of operations for the report year, unless an exemption from audit has been granted under the Local Government Audit Law;	2023 Audit Exemption <u>Attachment 1.</u>
3.	A summary of the capital expenditures incurred by the District in development of public facilities in the report year, as well as any capital improvements or projects proposed to be undertaken in the five (5) years following the report year, unless disclosed within a separate schedule to the financial statement;	None
4.	Unless disclosed within a separate schedule to the financial statement, a summary of the financial obligations of the District at the end of the report year, including the amount of outstanding indebtedness, the amount and terms of any new District indebtedness or long-term obligations issued in the report year, the total assessed valuation of all taxable properties within the District as of January 1 of the report year and the current mill levy of the District pledged to debt retirement in the report year;	There is one (1) bond that was issued 8/4/2020 and has a balance of \$985,000 as of 12/2023 and there is 1 loan that was issued 6/12/18 and has a balance of \$650,000 at the end of 2023.
5.	The District's budget for the calendar year in which the annual report is submitted;	2024 Certified Record of Proceedings - <u>Attachment 2.</u>
6.	A summary of the commercial development in the District for the report year;	A commercial building was under construction in 2023 and is anticipated to be completed in 2024.

7	A summary of all fees, charges and assessments imposed by the District as of January 1 of the report year;	None
8.	Certification of the Board that no action, event or condition enumerated in section 10.11.060 of the Parker Municipal Code, as amended, has occurred in the report year;	None
9.	The name, business address and telephone number of each Board member and the Board's chief administrative officer and general counsel, together with the date, place and time of the regular meetings of the Board.	Transparency Notice & Contact List <u>Attachments 3 & 4.</u>
10.	Boundary changes made.	None
11.	Intergovernmental Agreements entered into or terminated with other governmental entities.	None
12.	Access information to obtain a copy of rules and regulations adopted by the Board.	Public Records Policy – <u>Attachment 5</u>
13.	A summary of litigation involving public improvements owned by the special district	The District is not aware of any litigation involving public improvements.
14.	A list of facilities or improvements constructed by the special district that were conveyed or dedicated to the county or municipality.	None
15.	Notice of any uncured defaults existing for more than ninety days under any debt instrument of the special district.	No notices of any uncured default were issued during fiscal year 2023.
16.	Any inability of the special district to pay its obligations as they come due under any obligation which continues beyond a ninety-day period.	To the best of our actual knowledge, the District has been able to pay its obligations as they come due during fiscal year 2023.

Please let me know if you have questions regarding any of the enclosed information.

Sincerely,



Rhonda S. Bilek
District Assistant Manager

Enclosures/Attachments:

- 1 - 2023 Audit Exemption
- 2 - 2024 Certified Record of Proceedings
- 3 - Transparency Notice
- 4 - Contact List
- 5 - Public Records Policy

Robinson Ranch Metropolitan District
2023 Annual Report

Attachment 1 – 2023 Audit Exemption

APPLICATION FOR EXEMPTION FROM AUDIT

LONG FORM

FOR LOCAL GOVERNMENTS WITH EITHER REVENUES OR EXPENDITURES **MORE THAN \$100,000 BUT NOT MORE THAN \$750,000**

Under the Local Government Audit Law (Section 29-1-601, et seq., C.R.S.) any local government may apply for an exemption from audit if neither revenues nor expenditures exceed \$750,000 for the year.

EXEMPTIONS FROM AUDIT ARE NOT AUTOMATIC

To qualify for exemption from audit, a local government must complete an Application for Exemption from Audit EACH YEAR and submit it to the Office of the State Auditor (OSA) for approval.

Any preparer of an Application for Exemption from Audit must be an independent accountant with knowledge of governmental accounting.

Approval for an exemption from audit is granted only upon the review by the OSA.

READ ALL INSTRUCTIONS BEFORE COMPLETING AND SUBMITTING THIS FORM

ALL APPLICATIONS MUST BE FILED WITH THE OSA WITHIN 3 MONTHS AFTER THE ACCOUNTING YEAR-END. FOR EXAMPLE, APPLICATIONS MUST BE RECEIVED BY THE OSA ON OR BEFORE MARCH 31 FOR GOVERNMENTS WITH A DECEMBER 31 YEAR-END. *APPLICATIONS FOR EXEMPTION FROM AUDIT SUBMISSIONS ARE NOT ELIGIBLE FOR AN EXTENSION OF TIME.*

GOVERNMENTAL ACTIVITY SHOULD BE REPORTED ON THE MODIFIED ACCRUAL BASIS

PROPRIETARY ACTIVITY SHOULD BE REPORTED ON A BUDGETARY BASIS

POSTMARK DATES WILL NOT BE ACCEPTED AS PROOF OF SUBMISSION ON OR BEFORE THE STATUTORY DEADLINE

PRIOR YEAR FORMS ARE OBSOLETE AND WILL NOT BE ACCEPTED.

FOR YOUR REFERENCE, COLORADO REVISED STATUTES CAN BE FOUND AT THIS ADDRESS:

APPLICATIONS SUBMITTED ON FORMS OTHER THAN THOSE PRESCRIBED BY THE OSA WILL NOT BE ACCEPTED.

<http://www.lexisnexis.com/hottopics/Colorado/>

APPLICATIONS MUST BE FULLY AND ACCURATELY COMPLETED.

CHECKLIST

- Has the preparer signed the application?
- Has the entity corrected all Prior Year Deficiencies as communicated by the OSA?
- Has the application been PERSONALLY reviewed and approved by the governing body?
- Are all sections of the form complete, including responses to all of the questions?
- Did you include any relevant explanations for unusual items in the appropriate spaces at the end of each section?
- Will this application be submitted electronically?
 - If yes, have you read and understand the new Electronic Signature Policy? See new [here](#) policy
 - or--
 - Have you included a resolution?
 - Does the resolution state that the governing body PERSONALLY reviewed and approved the resolution in an open public meeting?
 - Has the resolution been signed by a MAJORITY of the governing body? (See sample resolution.)
- Will this application be submitted via a mail service? (e.g. US Post Office, FedEx, UPS, courier.)
 - If yes, does the application include ORIGINAL INK SIGNATURES from the MAJORITY of the governing body?

Checkout our [web portal](#). Register your account and submit electronic Applications for Exemption From Audit, Extension of Time to File requests, Audited Financial Statements, and more! See the link below.

[Click here to go to the portal](#)

FILING METHODS

WEB PORTAL: Register and submit your Applications at our web portal: <https://apps.leg.co.gov/osa/lq> For faster processing the web portal is the preferred method for submission

MAIL: Office of the State Auditor
Local Government Audit Division
1525 Sherman St., 7th Floor
Denver, CO 80203

Please Note: The OSA's email addresses have changed as of December 1, 2023. Please ensure you are using the email address noted below.

QUESTIONS? Email: osa.lg@coleg.gov or Phone: 303-869-3000

IMPORTANT!

All Applications for Exemption from Audit are subject to review and approval by the Office of the State Auditor.

Governmental Activity should be reported on the Modified Accrual Basis

Proprietary Activity should be reported on the Cash or Budgetary Basis -- A Budget to GAAP reconciliation is provided in Part 3

Failure to file an application or denial of the request could cause the local government to lose its exemption from audit for that year and the ensuing year.

In that event, AN AUDIT SHALL BE REQUIRED.

APPLICATION FOR EXEMPTION FROM AUDIT

LONG FORM

NAME OF GOVERNMENT ADDRESS	ROBINSON RANCH METROPOLITAN DISTRICT 7995 E. PRENTICE AVENUE, SUITE 103E GREENWOOD VILLAGE, CO 80111
CONTACT PERSON PHONE EMAIL	PHYLLIS BROWN 303-381-4960 pbrown@crsofcolorado.com

For the Year Ended
12/31/2023
or fiscal year ended:

CERTIFICATION OF PREPARER

I certify that I am an independent accountant with **knowledge of governmental accounting** and that the information in the Application is complete and accurate to the best of my knowledge. I am aware that the Audit Law requires that a person independent of the entity complete the application if revenues or expenditure are at least \$100,000 but not more than \$750,000, and that independent means someone who is separate from the entity.

NAME: TITLE FIRM NAME (if applicable) ADDRESS PHONE RELATIONSHIP TO ENTITY	CHERIE LEWIS DISTRICT ACCOUNTANT COMMUNITY RESOURCE SERVICES OF COLORADO 7995 E. PRENTICE AVENUE, SUITE 103E, GREENWOOD VILLAGE, CO 80111 303-381-4960 DISTRICT ACCOUNTANT
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DocuSigned by: PREPARER (SIGNATURE REQUIRED)	DATE PREPARED
	3/26/2024

Has the entity filed for, or has the district filed, a Title 32, Article 1 Special District Notice of Inactive Status during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	If Yes, date filed:
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PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET

* Indicate Name of Fund

NOTE: Attach additional sheets as necessary.

Line #	Description	Governmental Funds		Description	Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page
		General Fund	Debt Fund		Fund*	Fund*	
Assets				Assets			
1-1	Cash & Cash Equivalents	\$ 8,206	\$ 60,666	Cash & Cash Equivalents	\$ -	\$ -	
1-2	Investments	\$ 62,774	\$ 47,326	Investments	\$ -	\$ -	
1-3	Receivables	\$ 283	\$ 644	Receivables	\$ -	\$ -	
1-4	Due from Other Entities or Funds	\$ -	\$ -	Due from Other Entities or Funds	\$ -	\$ -	
1-5	Property Tax Receivable	\$ 53,869	\$ 97,945	Other Current Assets [specify...]	\$ -	\$ -	
	All Other Assets [specify...]				\$ -	\$ -	
1-6	Lease Receivable (as Lessor)	\$ -	\$ -		\$ -	\$ -	
1-7	Prepaid Expenses	\$ 2,671	\$ -	Total Current Assets	\$ -	\$ -	
1-8		\$ -	\$ -	Capital & Right to Use Assets, net (from Part 6-4)	\$ -	\$ -	
1-9		\$ -	\$ -	Other Long Term Assets [specify...]	\$ -	\$ -	
1-10		\$ -	\$ -		\$ -	\$ -	
1-11	(add lines 1-1 through 1-10) TOTAL ASSETS	\$ 127,803	\$ 206,581	(add lines 1-1 through 1-10) TOTAL ASSETS	\$ -	\$ -	
Deferred Outflows of Resources:				Deferred Outflows of Resources			
1-12	[specify...]	\$ -	\$ -	[specify...]	\$ -	\$ -	
1-13	[specify...]	\$ -	\$ -	[specify...]	\$ -	\$ -	
1-14	(add lines 1-12 through 1-13) TOTAL DEFERRED OUTFLOWS	\$ -	\$ -	(add lines 1-12 through 1-13) TOTAL DEFERRED OUTFLOWS	\$ -	\$ -	
1-15	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ 127,803	\$ 206,581	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ -	\$ -	
Liabilities				Liabilities			
1-16	Accounts Payable	\$ 2,066	\$ -	Accounts Payable	\$ -	\$ -	
1-17	Accrued Payroll and Related Liabilities	\$ 15	\$ -	Accrued Payroll and Related Liabilities	\$ -	\$ -	
1-18	Unearned Revenue	\$ -	\$ -	Accrued Interest Payable	\$ -	\$ -	
1-19	Due to Other Entities or Funds	\$ -	\$ -	Due to Other Entities or Funds	\$ -	\$ -	
1-20	All Other Current Liabilities	\$ -	\$ -	All Other Current Liabilities	\$ -	\$ -	
1-21	(add lines 1-16 through 1-20) TOTAL CURRENT LIABILITIES	\$ 2,081	\$ -	(add lines 1-16 through 1-20) TOTAL CURRENT LIABILITIES	\$ -	\$ -	
1-22	All Other Liabilities [specify...]	\$ -	\$ -	Proprietary Debt Outstanding (from Part 4-4)	\$ -	\$ -	
1-23		\$ -	\$ -	Other Liabilities [specify...]:	\$ -	\$ -	
1-24		\$ -	\$ -		\$ -	\$ -	
1-25		\$ -	\$ -		\$ -	\$ -	
1-26		\$ -	\$ -		\$ -	\$ -	
1-27	(add lines 1-21 through 1-26) TOTAL LIABILITIES	\$ 2,081	\$ -	(add lines 1-21 through 1-26) TOTAL LIABILITIES	\$ -	\$ -	
Deferred Inflows of Resources:				Deferred Inflows of Resources			
1-28	Deferred Property Taxes	\$ 53,869	\$ 97,945	Pension/OPEB Related	\$ -	\$ -	
1-29	Lease related (as lessor)	\$ -	\$ -	Other [specify...]	\$ -	\$ -	
1-30	(add lines 1-28 through 1-29) TOTAL DEFERRED INFLOWS	\$ 53,869	\$ 97,945	(add lines 1-28 through 1-29) TOTAL DEFERRED INFLOWS	\$ -	\$ -	
Fund Balance				Net Position			
1-31	Nonspendable Prepaid	\$ -	\$ -	Net Investment in Capital and Right-to Use Assets	\$ -	\$ -	
1-32	Nonspendable Inventory	\$ -	\$ -				
1-33	Restricted [specify...] TABOR/Debt Service	\$ 1,500	\$ 108,636	Emergency Reserves	\$ -	\$ -	
1-34	Committed [specify...]	\$ -	\$ -	Other Designations/Reserves	\$ -	\$ -	
1-35	Assigned [specify...]	\$ -	\$ -	Restricted	\$ -	\$ -	
1-36	Unassigned:	\$ 70,353		Undesignated/Unreserved/Unrestricted	\$ -	\$ -	
1-37	Add lines 1-31 through 1-36 This total should be the same as line 3-33 TOTAL FUND BALANCE	\$ 71,853	\$ 108,636	Add lines 1-31 through 1-36 This total should be the same as line 3-33 TOTAL NET POSITION	\$ -	\$ -	
1-38	Add lines 1-27, 1-30 and 1-37 This total should be the same as line 1-15 TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCE	\$ 127,803	\$ 206,581	Add lines 1-27, 1-30 and 1-37 This total should be the same as line 1-15 TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET POSITION	\$ -	\$ -	

PART 2 - FINANCIAL STATEMENTS - OPERATING STATEMENT - REVENUES

Line #	Description	Governmental Funds		Description	Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page
		General Fund	Debt Fund		Fund*	Fund*	
Tax Revenue				Tax Revenue			
2-1	Property [include mills levied in Question 10-6]	\$ 47,601	\$ 108,184	Property [include mills levied in Question 10-6]	\$ -	\$ -	
2-2	Specific Ownership	\$ 4,380	\$ 9,955	Specific Ownership	\$ -	\$ -	
2-3	Sales and Use Tax	\$ -	\$ -	Sales and Use Tax	\$ -	\$ -	
2-4	Other Tax Revenue [specify...]:	\$ -	\$ -	Other Tax Revenue [specify...]:	\$ -	\$ -	
2-5		\$ -	\$ -		\$ -	\$ -	
2-6		\$ -	\$ -		\$ -	\$ -	
2-7		\$ -	\$ -		\$ -	\$ -	
2-8	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$ 51,981	\$ 118,139	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$ -	\$ -	
2-9	Licenses and Permits	\$ -	\$ -	Licenses and Permits	\$ -	\$ -	
2-10	Highway Users Tax Funds (HUTF)	\$ -	\$ -	Highway Users Tax Funds (HUTF)	\$ -	\$ -	
2-11	Conservation Trust Funds (Lottery)	\$ -	\$ -	Conservation Trust Funds (Lottery)	\$ -	\$ -	
2-12	Community Development Block Grant	\$ -	\$ -	Community Development Block Grant	\$ -	\$ -	
2-13	Fire & Police Pension	\$ -	\$ -	Fire & Police Pension	\$ -	\$ -	
2-14	Grants	\$ -	\$ -	Grants	\$ -	\$ -	
2-15	Donations	\$ -	\$ -	Donations	\$ -	\$ -	
2-16	Charges for Sales and Services	\$ -	\$ -	Charges for Sales and Services	\$ -	\$ -	
2-17	Rental Income	\$ -	\$ -	Rental Income	\$ -	\$ -	
2-18	Fines and Forfeits	\$ -	\$ -	Fines and Forfeits	\$ -	\$ -	
2-19	Interest/Investment Income	\$ 8,907	\$ 229	Interest/Investment Income	\$ -	\$ -	
2-20	Tap Fees	\$ -	\$ -	Tap Fees	\$ -	\$ -	
2-21	Proceeds from Sale of Capital Assets	\$ -	\$ -	Proceeds from Sale of Capital Assets			
2-22	All Other [specify...]:	\$ -	\$ -	All Other [specify...]:	\$ -	\$ -	
2-23		\$ -	\$ -		\$ -	\$ -	
2-24	Add lines 2-8 through 2-23 TOTAL REVENUES	\$ 60,888	\$ 118,368	Add lines 2-8 through 2-23 TOTAL REVENUES	\$ -	\$ -	
Other Financing Sources				Other Financing Sources			
2-25	Debt Proceeds	\$ -	\$ -	Debt Proceeds	\$ -	\$ -	
2-26	Lease Proceeds	\$ -	\$ -	Lease Proceeds	\$ -	\$ -	
2-27	Developer Advances	\$ -	\$ -	Developer Advances	\$ -	\$ -	
2-28	Other [specify...]:	\$ -	\$ -	Other [specify...]:	\$ -	\$ -	
2-29	Add lines 2-25 through 2-28 TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	Add lines 2-25 through 2-28 TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	
2-30	Add lines 2-24 and 2-29 TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ 60,888	\$ 118,368	Add lines 2-24 and 2-29 TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ -	\$ -	
						GRAND TOTALS	\$ 179,256

IF GRAND TOTAL REVENUES AND OTHER FINANCING SOURCES for all funds (Line 2-29) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

PART 3 - FINANCIAL STATEMENTS - OPERATING STATEMENT - EXPENDITURES/EXPENSES

Line #	Description	Governmental Funds		Description	Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page
		General Fund	Debt Fund		Fund*	Fund*	
	Expenditures			Expenses			
3-1	General Government	\$ 48,171	\$ -	General Operating & Administrative	\$ -	\$ -	
3-2	Judicial	\$ -	\$ -	Salaries	\$ -	\$ -	
3-3	Law Enforcement	\$ -	\$ -	Payroll Taxes	\$ -	\$ -	
3-4	Fire	\$ -	\$ -	Contract Services	\$ -	\$ -	
3-5	Highways & Streets	\$ -	\$ -	Employee Benefits	\$ -	\$ -	
3-6	Solid Waste	\$ -	\$ -	Insurance	\$ -	\$ -	
3-7	Contributions to Fire & Police Pension Assoc.	\$ -	\$ -	Accounting and Legal Fees	\$ -	\$ -	
3-8	Health	\$ -	\$ -	Repair and Maintenance	\$ -	\$ -	
3-9	Culture and Recreation	\$ -	\$ -	Supplies	\$ -	\$ -	
3-10	Transfers to other districts	\$ -	\$ -	Utilities	\$ -	\$ -	
3-11	Other [specify...]: County Treasurer Fees	\$ 709	\$ 1,612	Contributions to Fire & Police Pension Assoc.	\$ -	\$ -	
3-12		\$ -	\$ -	Other [specify...]	\$ -	\$ -	
3-13		\$ -	\$ -		\$ -	\$ -	
3-14	Capital Outlay	\$ -	\$ -	Capital Outlay	\$ -	\$ -	
	Debt Service			Debt Service			
3-15	Principal (should match amount in 4-4)	\$ -	\$ 55,000	Principal (should match amount in 4-4)	\$ -	\$ -	
3-16	Interest	\$ -	\$ 65,609	Interest	\$ -	\$ -	
3-17	Bond Issuance Costs	\$ -	\$ -	Bond Issuance Costs	\$ -	\$ -	
3-18	Developer Principal Repayments	\$ -	\$ -	Developer Principal Repayments	\$ -	\$ -	
3-19	Developer Interest Repayments	\$ -	\$ -	Developer Interest Repayments	\$ -	\$ -	
3-20	All Other [specify...]:	\$ -	\$ -	All Other [specify...]:	\$ -	\$ -	
3-21		\$ -	\$ -		\$ -	\$ -	
3-22	Add lines 3-1 through 3-21	\$ 48,880	\$ 122,221	Add lines 3-1 through 3-21	\$ -	\$ -	
	TOTAL EXPENDITURES			TOTAL EXPENSES			GRAND TOTAL
3-23	Interfund Transfers (In)	\$ -	\$ -	Net Interfund Transfers (In) Out	\$ -	\$ -	\$ 171,101
3-24	Interfund Transfers Out	\$ -	\$ -	Other [specify...][enter negative for expense]	\$ -	\$ -	
3-25	Other Expenditures (Revenues):	\$ -	\$ -	Depreciation/Amortization	\$ -	\$ -	
3-26		\$ -	\$ -	Other Financing Sources (Uses) (from line 2-28)	\$ -	\$ -	
3-27		\$ -	\$ -	Capital Outlay (from line 3-14)	\$ -	\$ -	
3-28		\$ -	\$ -	Debt Principal (from line 3-15, 3-18)	\$ -	\$ -	
3-29	(Add lines 3-23 through 3-28)			(Line 3-27, plus line 3-28, less line 3-26, less line 3-25, plus line 3-24) TOTAL GAAP RECONCILING ITEMS	\$ -	\$ -	
	TOTAL TRANSFERS AND OTHER EXPENDITURES	\$ -	\$ -		\$ -	\$ -	
3-30	Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures Line 2-29, less line 3-22, less line 3-29	\$ 12,008	\$ (3,853)	Net Increase (Decrease) in Net Position Line 2-29, less line 3-22, plus line 3-29, less line 3-23	\$ -	\$ -	
3-31	Fund Balance, January 1 from December 31 prior year report	\$ 59,845	\$ 112,489	Net Position, January 1 from December 31 prior year report	\$ -	\$ -	
3-32	Prior Period Adjustment (MUST explain)	\$ -	\$ -	Prior Period Adjustment (MUST explain)	\$ -	\$ -	
3-33	Fund Balance, December 31 Sum of Lines 3-30, 3-31, and 3-32 This total should be the same as line 1-37.	\$ 71,853	\$ 108,636	Net Position, December 31 Sum of Lines 3-30, 3-31, and 3-32 This total should be the same as line 1-37.	\$ -	\$ -	

IF GRAND TOTAL EXPENDITURES for all funds (Line 3-22) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED

Please answer the following questions by marking the appropriate boxes.

YES NO

Please use this space to provide any explanations or comments:

4-1	Does the entity have outstanding debt?	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
4-2	Is the debt repayment schedule attached? If no, MUST explain: <div style="border: 1px solid black; height: 15px; width: 450px; margin-top: 5px;"></div>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
4-3	Is the entity current in its debt service payments? If no, MUST explain: <div style="border: 1px solid black; height: 15px; width: 450px; margin-top: 5px;"></div>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
4-4	Please complete the following debt schedule, if applicable: (please only include principal amounts)				
		Outstanding at beginning of year*	Issued during year	Retired during year	Outstanding at year-end
	General obligation bonds	\$ 1,010,000	\$ -	\$ 25,000	\$ 985,000
	Revenue bonds	\$ -	\$ -	\$ -	-
	Notes/Loans	\$ 680,000	\$ -	\$ 30,000	\$ 650,000
	Lease & SBITA** Liabilities (GASB 87 & 96)	\$ -	\$ -	\$ -	-
	Developer Advances	\$ -	\$ -	\$ -	-
	Other (specify):	\$ -	\$ -	\$ -	-
	TOTAL	\$ 1,690,000	\$ -	\$ 55,000	\$ 1,635,000

****Subscription Based Information Technology Arrangements**

**Must agree to prior year-end balance*

Please answer the following questions by marking the appropriate boxes.		YES	NO	
4-5	Does the entity have any authorized, but unissued, debt [Section 29-1-605(2) C.R.S.]?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If yes:	How much?	\$ 3,700,060		
Date the debt was authorized:		11/3/2009		
4-6	Does the entity intend to issue debt within the next calendar year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
If yes:	How much?	\$ -		
4-7	Does the entity have debt that has been refinanced that it is still responsible for?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
If yes:	What is the amount outstanding?	\$ -		
4-8	Does the entity have any lease agreements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
If yes:	What is being leased?			
	What is the original date of the lease?			
	Number of years of lease?			
	Is the lease subject to annual appropriation?	<input type="checkbox"/>	<input type="checkbox"/>	
	What are the annual lease payments?	\$ -		

PART 5 - CASH AND INVESTMENTS

Please provide the entity's cash deposit and investment balances.

AMOUNT TOTAL

Please use this space to provide any explanations or comments:

5-1	YEAR-END Total of ALL Checking and Savings accounts	\$ 68,872		
5-2	Certificates of deposit	\$ -		
	TOTAL CASH DEPOSITS		\$ 68,872	
	Investments (if investment is a mutual fund, please list underlying investments):			
5-3	ColoTrust	\$ 110,100		
		\$ -		
		\$ -		
		\$ -		
	TOTAL INVESTMENTS		\$ 110,100	
	TOTAL CASH AND INVESTMENTS		\$ 178,972	

Please answer the following question by marking in the appropriate box

YES NO N/A

5-4	Are the entity's Investments legal in accordance with Section 24-75-601, et. seq., C.R.S.?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5-5	Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)? If no, MUST explain: <div style="border: 1px solid black; height: 15px; width: 450px; margin-top: 5px;"></div>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PART 6 - CAPITAL AND RIGHT-TO-USE ASSETS

Please answer the following question by marking in the appropriate box YES NO Please use this space to provide any explanations or comments:

- 6-1 Does the entity have capitalized assets? YES NO
- 6-2 Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.? If no, **MUST** explain: YES NO

6-3 Complete the following Capital & Right-To-Use Assets table for GOVERNMENTAL FUNDS:

	Balance - beginning of the year*	Additions*	Deletions	Year-End Balance
Land	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -	\$ -
Machinery and equipment	\$ -	\$ -	\$ -	\$ -
Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
Infrastructure	\$ -	\$ -	\$ -	\$ -
Construction In Progress (CIP)	\$ -	\$ -	\$ -	\$ -
Leased & SBITA Right-to-Use Assets	\$ -	\$ -	\$ -	\$ -
Intangible Assets	\$ -	\$ -	\$ -	\$ -
Other (explain):	\$ -	\$ -	\$ -	\$ -
Accumulated Amortization Right to Use Assets (Enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
Accumulated Depreciation (Enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -

6-4 Complete the following Capital & Right-To-Use Assets table for PROPRIETARY FUNDS:

	Balance - beginning of the year*	Additions*	Deletions	Year-End Balance
Land	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -	\$ -
Machinery and equipment	\$ -	\$ -	\$ -	\$ -
Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
Infrastructure	\$ -	\$ -	\$ -	\$ -
Construction In Progress (CIP)	\$ -	\$ -	\$ -	\$ -
Leased & SBITA Right-to-Use Assets	\$ -	\$ -	\$ -	\$ -
Intangible Assets	\$ -	\$ -	\$ -	\$ -
Other (explain):	\$ -	\$ -	\$ -	\$ -
Accumulated Amortization Right to Use Assets (Enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
Accumulated Depreciation (Enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -

* Must agree to prior year-end balance
 * Generally capital asset additions should be reported at capital outlay on line 3-14 and capitalized in accordance with the government's capitalization policy. Please explain any discrepancy

PART 7 - PENSION INFORMATION

* YES NO Please use this space to provide any explanations or comments:

- 7-1 Does the entity have an "old hire" firefighters' pension plan? YES NO
- 7-2 Does the entity have a volunteer firefighters' pension plan? YES NO
- If yes: Who administers the plan? YES NO

Indicate the contributions from:

Tax (property, SO, sales, etc.):	\$ -
State contribution amount:	\$ -
Other (gifts, donations, etc.):	\$ -
TOTAL	\$ -
What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?	\$ -

PART 8 - BUDGET INFORMATION

Please answer the following question by marking in the appropriate box		YES	NO	N/A	Please use this space to provide any explanations or comments:
8-1	Did the entity file a current year budget with the Department of Local Affairs, in accordance with Section 29-1-113 C.R.S.? If no, MUST explain:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-2	Did the entity pass an appropriations resolution in accordance with Section 29-1-108 C.R.S.? If no, MUST explain:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
If yes: Please indicate the amount appropriated for each fund separately for the year reported					
Governmental/Proprietary Fund Name		Total Appropriations By Fund			
		General Fund	\$	58,458	
		Debt Service Fund	\$	122,690	
			\$	-	
			\$	-	

PART 9 - TAX PAYER'S BILL OF RIGHTS (TABOR)

Please answer the following question by marking in the appropriate box		YES	NO	Please use this space to provide any explanations or comments:
9-1	Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.				

PART 10 - GENERAL INFORMATION

Please answer the following question by marking in the appropriate box		YES	NO	Please use this space to provide any explanations or comments:
10-1	Is this application for a newly formed governmental entity?	<input type="checkbox"/>	<input type="checkbox"/>	
If yes: Date of formation: <input style="width: 150px; height: 30px;" type="text"/>				
10-2	Has the entity changed its name in the past or current year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
If Yes: NEW name <input style="width: 400px; height: 25px;" type="text"/> PRIOR name <input style="width: 400px; height: 25px;" type="text"/>				
10-3	Is the entity a metropolitan district?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10-4	Please indicate what services the entity provides:			
<input style="width: 450px; height: 20px;" type="text" value="Public improvements, including street and traffic controls, water and sanitary & storm services."/>				
10-5	Does the entity have an agreement with another government to provide services?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If yes: List the name of the other governmental entity and the services provided: <input style="width: 450px; height: 20px;" type="text"/>				
10-6	Does the entity have a certified mill levy?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If yes: Please provide the number of <u>mills</u> levied for the year reported (do not enter \$ amounts):				
		Bond Redemption mills	25.000	
		General/Other mills	11.000	
		Total mills	36.000	
		YES	NO	N/A
10-7	NEW 2023! If the entity is a Title 32 Special District formed on or after 7/1/2000, has the entity filed its preceding year annual report with the State Auditor as required under SB 21-262 [Section 32-1-207 C.R.S.]? If NO, please explain.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input style="width: 450px; height: 30px;" type="text"/>				

Please use this space to provide any additional explanations or comments not previously included:

OSA USE ONLY

Entity Wide:		General Fund		Governmental Funds		Notes			
Unrestricted Cash & Investments	\$	178,972	Unrestricted Fund Balan	\$	70,353	Total Tax Revenue	\$	170,120	
Current Liabilities	\$	2,081	Total Fund Balance	\$	71,853	Revenue Paying Debt Service	\$	118,368	
Deferred Inflow	\$	151,814	PY Fund Balance	\$	59,845	Total Revenue	\$	179,256	
			Total Revenue	\$	60,888	Total Debt Service Principal	\$	55,000	
			Total Expenditures	\$	48,880	Total Debt Service Interest	\$	65,609	
						Total Assets	\$	334,384	
						Total Liabilities	\$	2,081	
Governmental			Interfund In	\$	-	Enterprise Funds			
Total Cash & Investments	\$	178,972	Interfund Out	\$	-	Net Position	\$	-	
Transfers In	\$	-	Proprietary			- PY Net Position	\$	-	
Transfers Out	\$	-	- Current Assets	\$		Government-Wide			
Property Tax	\$	155,785	Deferred Outflow	\$		- Total Outstanding Debt	\$	1,635,000	
Debt Service Principal	\$	55,000	Current Liabilities	\$		- Authorized but Unissued	\$	3,700,060	
Total Expenditures	\$	171,101	Deferred Inflow	\$		- Year Authorized			11/3/2009
Total Developer Advances	\$	-	- Cash & Investments	\$					
Total Developer Repayments	\$	-	- Principal Expense	\$					

PART 12 - GOVERNING BODY APPROVAL

Please answer the following question by marking in the appropriate box

YES NO

12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?



Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedures

Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as DocuSign or Echosign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
 - a. Include a copy of an adopted resolution that documents formal approval by the Board, or
 - b. Include electronic signatures obtained through a software program such as DocuSign or Echosign in accordance with the requirements noted above.

Below is the certification and approval of the governing body. By signing, each individual member is certifying they are a duly elected or appointed officer of the local government. Governing members may be verified. Also by signing, the individual member certifies that this Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S., which states that a governmental agency with revenue and expenditures of \$750,000 or less must have an application prepared by an independent accountant with knowledge of governmental accounting; completed to the best of their knowledge and is accurate and true. Use additional pages if needed.

MUST Print the names of ALL members of the governing body below.		A MAJORITY of the members of the governing body must sign below.	
1	Full Name Dan Mitchell Trevey	I, Dan Mitchell Trevey, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Dan Mitchell Trevey</u> Date: <u>3/26/2024</u> My term Expires: May 2025	
2	Full Name Robert Nobles	I, Robert Nobles, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Robert Nobles</u> Date: <u>3/26/2024</u> My term Expires: May 2025	
3	Full Name Dr Lindsay Marie Mamula	I, Dr Lindsay Marie Mamula, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Lindsay Mamula</u> Date: <u>3/26/2024</u> My term Expires: May 2025	
4	Full Name	I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____	
5	Full Name	I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____	
6	Full Name	I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____	
7	Full Name	I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____	

Certificate Of Completion

Envelope Id: 3AD0F6D7C6FD4D468CF064A630183A01
 Subject: Robinson Ranch MD - 2023 Audit Exemption.pdf
 Source Envelope:
 Document Pages: 11 Signatures: 4
 Certificate Pages: 5 Initials: 0
 AutoNav: Enabled
 Envelopeld Stamping: Enabled
 Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed

 Envelope Originator:
 Rhonda Bilek
 rbilek@crsofcolorado.com
 IP Address: 96.88.70.121

Record Tracking

Status: Original
 3/26/2024 8:49:49 AM

Holder: Rhonda Bilek
 rbilek@crsofcolorado.com

Location: DocuSign

Signer Events

Cherie Lewis
 clewis@crsofcolorado.com
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

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Timestamp

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 Using IP Address: 96.88.70.121

Electronic Record and Signature Disclosure:
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Dan Mitchell Trevey
 mitch@trevey.com
 Security Level: Email, Account Authentication (None)

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Electronic Record and Signature Disclosure:
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Lindsay Mamula
 drlindsay@vcparker.net
 Security Level: Email, Account Authentication (None)

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Electronic Record and Signature Disclosure:
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 ID: 29a47bf3-a35a-4318-a992-4a21aef4c41

Robert Nobles
 takodatavern@aol.com
 Security Level: Email, Account Authentication (None)

DocuSigned by:

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Signature Adoption: Pre-selected Style
 Using IP Address: 75.71.127.89

Electronic Record and Signature Disclosure:
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In Person Signer Events

Signature

Timestamp

Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Joel Meggers jmegggers@crsofcolorado.com President Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 3/25/2024 7:47:14 AM ID: 4f547d6f-ca1a-4c36-b832-071d9b2fbd40	<div style="border: 2px solid blue; padding: 5px; display: inline-block;">COPIED</div>	Sent: 3/26/2024 8:58:53 AM
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	3/26/2024 8:58:54 AM
Certified Delivered	Security Checked	3/26/2024 9:49:49 AM
Signing Complete	Security Checked	3/26/2024 9:50:22 AM
Completed	Security Checked	3/26/2024 9:50:22 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

Robinson Ranch Metropolitan District
2023 Annual Report

Attachment 2 – 2024 Budget

BUDGET RESOLUTION

(2024)

CERTIFIED COPY OF RESOLUTION

STATE OF COLORADO)
) ss.
COUNTY OF DOUGLAS)

At the special meeting of the Board of Directors of Robinson Ranch Metropolitan District (The District) Town of Parker, County of Douglas, Colorado, held at 2:00 PM. on Tuesday, September 19, 2023, via telephone conference/zoom:

<https://us06web.zoom.us/j/87052253165?pwd=SjZ5VWINT2FUN3JOaDFKR3hTbDdRQT09>

Meeting ID: 870 5225 3165 Passcode: 784206

One Tap Mobile: +17207072699,,87052253165# US (Denver)

Dan Mitchell Trevey

Also present was Dianne Miller, Miller Law pllc (“District Counsel”); Joel Meggers, Diane Rodriguez and Rhonda Bilek of Community Resource Service of Colorado, LLC.

District Counsel reported that, prior to the meeting, legal counsel had notified each of the directors of the date, time and place of this meeting and the purpose for which it was called.

District Counsel further reported that this is a special meeting of the Board of Directors of the District and that a notice of the meeting was posted to the District’s website

<https://robinsonranchmd.com> and at the Douglas County Clerk and Recorder’s Office, and to the best of their knowledge, remains posted to the date of this meeting.

Thereupon, Director Trevey introduced and moved the adoption of the following Resolution:

RESOLUTION

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND, ADOPTING A BUDGET, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR TO HELP DEFRAY THE COSTS OF THE GOVERNMENT, AND APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH HEREIN FOR THE ROBINSON RANCH METROPOLITAN DISTRICT, TOWN OF PARKER DOUGLAS COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2024 AND ENDING ON THE LAST DAY OF DECEMBER, 2024.

WHEREAS, the Board of Directors (the “Board”) of the Robinson Ranch Metropolitan District (the “District”) has authorized its consultants, treasurer and legal counsel to prepare and submit a proposed budget to said governing body no later than October 15, 2023; and

WHEREAS, the proposed 2024 budget has been submitted to the Board for its consideration; and

WHEREAS, upon due and proper notice, posted in accordance with Colorado law and published on September 14, 2023, said proposed budget was open for inspection by the public at a designated place, a public hearing was held at 2:00 PM on Tuesday, September 19, 2023, and interested electors were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, the budget being adopted by the Board has been prepared based on the best information available to the Board regarding the effects of Article X, Section 20 of the Colorado Constitution; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE ROBINSON RANCH METROPOLITAN DISTRICT, DOUGLAS COUNTY, COLORADO, AS FOLLOWS:

Section 1. Summary of 2024 Revenues and 2024 Expenditures. That the estimated revenues and expenditures for each fund for fiscal year 2024, as more specifically set forth in the budget attached hereto, are accepted and approved.

Section 2. Adoption of Budget. That the budget as submitted, or as amended, and attached hereto and incorporated herein is approved and adopted as the budget of the District for fiscal year 2024.

Section 3. 2024 Levy of General Property Taxes. That the foregoing budget indicates that the amount of money from property tax revenue necessary to balance the budget for the General Fund for operating expenses is \$53,869, and that the 2023 valuation for assessment, as certified by the Douglas County Assessor, is \$4,897,220. That for the purposes of meeting general operating expenses of the District during the 2024 budget year, there is hereby levied a 11.000 mills upon each dollar of the total valuation of assessment of all property within the District during the year 2024.

Section 4. 2024 Levy of Debt Retirement Expenses. That the foregoing budget indicates that the amount of money from property tax revenue necessary to balance the budget for the Debt Service Fund for debt retirement expense is \$97,945 and that the 2023 valuation for assessment, as certified by the Douglas County Assessor, is \$4,897,220. That for the purposes of meeting all debt retirement expenses of the District during the 2024 budget year, there is hereby levied a tax of 20.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District during the year 2024.

Section 5. Certification to Board of County Commissioners. That the attorney, accountant or manager for the District is hereby authorized and directed to certify to the Douglas County Board of County Commissioners, no later than December 15, 2023, the mill levies for the District hereinabove determined and set. That said certification shall be substantially in the same form as attached hereto and incorporated herein by this reference.

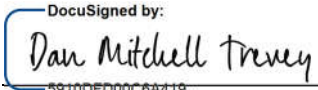
Section 6. Appropriations. That the amounts set forth as expenditures and balances remaining, as specifically allocated in the budget attached hereto, are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated and no other.

Section 7. Budget Certification. That the budget shall be certified by the Secretary/Treasurer of the District, and made a part of the public records of the District.

The foregoing Resolution was seconded by Director Trevey.

RESOLUTION APPROVED AND ADOPTED ON Tuesday, September 19, 2023.

ROBINSON RANCH METROPOLITAN DISTRICT

By: 

Dan Mitchell Trevey, President

ATTEST:

STATE OF COLORADO
COUNTY OF DOUGLAS
ROBINSON RANCH METROPOLITAN DISTRICT

I, Dan Mitchell Trevey, hereby certify that I am a director and the duly elected and qualified President of the Robinson Ranch Metropolitan District (the "District"), and that the foregoing constitutes a true and correct copy of the record of proceedings of the Board of Directors of said District adopted at a meeting of the Board of Directors of the District held at 2:00 PM on Tuesday, September 19, 2023, at 7995 East Prentice Avenue, Suite 103E, Greenwood Village, Colorado as recorded in the official record of the proceedings of the District, insofar as said proceedings relate to the budget hearing for fiscal year 2021; that said proceedings were duly had and taken; that the meeting was duly held; and that the persons were present at the meeting as therein shown.

IN WITNESS WHEREOF, I have hereunto subscribed my name on September 19, 2023.

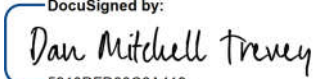
DocuSigned by:

5910DFD00C6A419...
Dan Mitchell Trevey, President

EXHIBIT A
2024 BUDGET DOCUMENT & BUDGET MESSAGE FOR
ROBINSON RANCH METROPOLITAN DISTRICT

**ROBINSON RANCH METROPOLITAN DISTRICT
2024 BUDGET**

SUMMARY OF SIGNIFICANT ASSUMPTIONS

**ROBINSON RANCH METROPOLITAN DISTRICT
GENERAL FUND
2024 ADOPTED BUDGET
WITH 2022 ACTUAL AND 2023 ESTIMATED AMOUNTS
FOR THE YEARS ENDED AND ENDING DECEMBER 31,**

	2022 Actual	2023 Estimated	2024 Adopted
REVENUES			
Property taxes	\$ 48,275	\$ 47,233	\$ 53,869
Specific ownership taxes	4,235	4,274	3,771
Interest	2,912	5,000	5,000
Total revenues	55,422	56,507	62,640
EXPENDITURES			
Audit	-	657	-
County treasurer fees	719	708	808
Directors' fees	100	1,000	1,000
District management and accounting	16,267	20,000	20,000
Dues and subscriptions	381	500	500
Election	512	700	-
Insurance and bonds	2,774	2,571	3,000
Legal	4,945	10,000	10,000
Miscellaneous	140	500	500
Payroll taxes	7	100	100
Landscape repairs and maintenance	-	-	15,000
Street repairs and maintenance	-	736	5,000
Emergency reserve	-	-	1,900
Total expenditures	25,845	37,472	57,808
NET CHANGE IN FUND BALANCE	29,577	19,035	4,832
BEGINNING FUND BALANCE	30,268	59,845	78,880
ENDING FUND BALANCE	\$ 59,845	\$ 78,880	\$ 83,712

**ROBINSON RANCH METROPOLITAN DISTRICT
DEBT SERVICE FUND
2024 ADOPTED BUDGET
WITH 2022 ACTUAL AND 2023 ESTIMATED AMOUNTS
FOR THE YEARS ENDED AND ENDING DECEMBER 31,**

	2022 Actual	2023 Estimated	2024 Adopted
REVENUES			
Property taxes	\$ 109,715	\$ 107,348	\$ 97,945
Specific ownership taxes	9,627	9,715	6,856
Interest	166	150	150
Total revenues	119,508	117,213	104,951
EXPENDITURES			
County treasurer fees	1,633	1,610	1,469
Bond principal	55,000	55,000	60,000
Bond interest	67,878	65,580	63,331
Paying agent fees	-	500	500
Total expenditures	124,511	122,690	125,300
NET CHANGE IN FUND BALANCE	(5,003)	(5,477)	(20,349)
BEGINNING FUND BALANCE	117,492	112,489	107,012
ENDING FUND BALANCE	\$ 112,489	\$ 107,012	\$ 86,663

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

**TO The County Commissioners of Douglas County, Colorado
On behalf of the Robinson Ranch Metro District
the Board of Directors
of the Robinson Ranch Metropolitan District**

Hereby officially certifies the following mills to be levied against the taxing entity's **GROSS** assessed valuation of: **\$4,897,220** Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area the tax levies must be calculated using the NET AV. The taxing entity 's total property tax revenue will be derived from the mill levy multiplied against the **NET** assessed valuation of: **\$4,897,220**

Submitted: *Marcos Pacheco* for budget/fiscal year 2024

PURPOSE	LEVY	REVENUE
1. General Operating Expenses	11.000 mills	\$53,869
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction	-0.000 mills	-\$0
SUBTOTAL FOR GENERAL OPERATING:	11.000 mills	\$53,869
3. General Obligation Bonds and Interest	20.000 mills	\$97,945
4. Contractual Obligations	0.000 mills	\$0
5. Capital Expenditures	0.000 mills	\$0
6. Refunds/Abatements	0.000 mills	\$0
7. Other	0.000 mills	\$0
8. Judgment	0.000 mills	\$0
TOTAL:	31.000 mills	\$151,814

THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.). Taxing entities that are Special Districts or Subdistricts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.). Use additional pages as necessary.

The Special District's or Subdistrict's total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

CERTIFY A SEPARATE MILL LEVY FOR EACH BOND, CONTRACT, OTHER, AND/OR JUDGMENT:

BONDS

- Purpose of Issue: GO Unlimited Tax Refunding & Improvement Loan
 Series: 2018
 Date of Issue: 2018-06-12
 Coupon Rate: 4.75

Maturity Date:	2037-12-01
Levy:	10.000
Revenue:	\$48,973
2. Purpose of Issue:	General Obligation Bond
Series:	2020
Date of Issue:	2020-08-04
Coupon Rate:	3.30
Maturity Date:	2040-12-01
Levy:	10.000
Revenue:	\$48,972

CONTRACTS

No Contracts Available

OTHER

No Other Available

JUDGMENT

No Judgment Available

Explanation of Change:

Generated On Thu, 28 Dec 2023

**ROBINSON RANCH METROPOLITAN DISTRICT
2024 BUDGET
SUMMARY OF SIGNIFICANT ASSUMPTIONS**

Introduction

The District was organized to provide financing and acquire and construct public improvements within and without its boundaries, including street and traffic controls, water and sanitary sewer facilities, and storm sewer services and facilities. The District's service area is located in Douglas County, Colorado.

The District was formed by Court Order on April 20, 2010, with its formation election held on November 3, 2009. The election approved general obligation indebtedness of \$2,720,030 for water, sewer and street systems.

The District prepares its budget on the modified accrual basis of accounting.

Property Taxes

The primary source of revenue is property taxes. In tax year 2024, the District adopted a general fund mill levy of 11.000 mills, generating \$53,369 in property tax revenue and a debt service mill levy of 20.000 mills generating \$97,945 in property tax revenue. The 2023 assessed value is \$4,897,220.

Specific Ownership Taxes

This revenue is based on a sharing of the collection of vehicle ownership taxes pooled by the County. The estimate is based on a ratio to property taxes.

Investment Income

Interest earned on the District's available funds has been estimated based on an average interest rate of approximately 1%.

Administrative Expenses

Administrative expenses have been budgeted based on estimates of the District's Board of Directors and consultants to include the services necessary to maintain the District's administrative viability such as legal, accounting, managerial, insurance, meeting expenses, and other administrative expenses.

Emergency Reserve

The District has provided for an emergency reserve fund equal to at least 3% of fiscal year spending for 2024, as defined under Tabor.

Leases

The District has no leases.

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Attachment 3 – Transparency

NOTICE TO ELECTORS
SPECIAL DISTRICT TRANSPARENCY NOTICE - 2024
Pursuant to Section 32-1-809, Colorado Revised Statutes

This information must be provided¹ to the eligible electors of the district between November 16, 2023 and January 15, 2024.

Name of special district	Robinson Ranch Metropolitan District	
Address and telephone number of district's principal business office	7995 E. Prentice Avenue, Suite 103E, Greenwood Village, CO 80111 (303) 381-4960	
Name and telephone number of manager or other primary contact person for district	Joel Meggers; District Manager Community Resource Services of Colorado, LLC (303) 381-4960	
Time and place designated for regular board meetings (Pursuant to §32-1-903), C.R.S.)	Regular meeting on the First Wednesday of November at 10:00 a.m., by video conference/telephone/zoom.	
District's website address (Required if choosing to post meeting notices online per HB 19-1087)	https://robinsonranchmd.com	
Posting place designated for meeting notice (Pursuant to §24-6-402(2)(c), C.R.S.)	SE corner of South Parker Road and Hess Road, Parker, CO https://robinsonranchmd.com	
District mill levy	31.000 mills certified for collection in 2024	
Total ad valorem tax revenue received by district during 2023. (Note if unaudited or otherwise incomplete.)	\$154,581 (unaudited)	
Names of board members (Check applicable boxes for any board member whose seat will be on the ballot at the May 2025 election.)	(1) Dan Mitchell Trevey – Chair <input checked="" type="checkbox"/> This office will be on the May 2025 ballot. <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term	(2) Robert (Bob) Nobles <input checked="" type="checkbox"/> This office will be on the May 2025 ballot. <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term
	(3) Dr Lindsay Mamula <input checked="" type="checkbox"/> This office will be on the May 2025 ballot. <input type="checkbox"/> Two-year term <input type="checkbox"/> Four-year term	(4) Vacant <input type="checkbox"/> This office will be on the May 2027 ballot. <input type="checkbox"/> Two-year term <input type="checkbox"/> Four-year term
	(5) Vacant <input type="checkbox"/> This office will be on the May 2027 ballot. <input type="checkbox"/> Two-year term <input type="checkbox"/> Four-year term	
For seven-member boards:	(6) N/A	(7) N/A
Date of next regular election	May 6, 2025	
Self-nomination forms to be a candidate for district board member may be obtained from	Dianne Miller, Designated Election Official c/o Miller Law Offices, pllc 1555 California Street #505 Denver, CO 80202 (303) 285-5320	
Self-nomination forms to be a candidate for district board member should be returned to	Dianne Miller, Designated Election Official c/o Miller Law Offices, pllc 1555 California Street #505 Denver, CO 80202 (303) 285-5320	

Completed self-nomination forms must be received by the district by	February 28, 2025, no later than 5:00 p.m.	
District election results will be posted on these websites:	https://dola.colorado.gov/lgis	District or other website:
Absentee voting and permanent absentee voter status Where to obtain and return applications: (Pursuant to §1-13.5-1003, C.R.S.)	may be obtained from: Dianne Miller, Designated Election Official c/o Miller Law Offices, pllc 1555 California Street #505 Denver, CO 80202 (303) 285-5320	and may be returned to: Dianne Miller, Designated Election Official c/o Miller Law Offices, pllc 1555 California Street #505 Denver, CO 80202 (303) 285-5320
Notice completed by:	Name: Rhonda S Bilek Title: Assistant Administrator E-mail: rbilek@crsofcolorado.com	Notice Dated: 01/04/2024 Some information herein may be subject to change.

File copy of this Notice with:

- Clerk and Recorder of each county in which district is wholly or partially located;
- Assessor of each county in which the district is wholly or partially located;
- Treasurer of each county in which the district is wholly or partially located;
- Board of county commissioners of each county in which the district is wholly or partially located;
- Governing body of any municipality in which the district is wholly or partially located;
- Division of Local Government; and
- District's principal business office (make available for public inspection).

¹Notice must be provided in one or more of the following manners:

- a) Mail notice separately to each household where one or more eligible electors of the special district resides (Note: Districts with overlapping boundaries may combine mailed notices, so long as the information regarding each district is separately displayed and identified);
- b) Include notice as a prominent part of a newsletter, annual report, billing insert, billing statement, letter, voter information card or other notice of election, or other informational mailing sent by the district to the eligible electors;
- c) Post notice on district's official website (Note: You must also provide the Division of Local Government (<https://dola.colorado.gov/lgis>) with the address of your district's website to establish a link on the DLG's site);
- d) Post notice on website of the Special District Association of Colorado (www.sdaco.org) (Note: Your district must be an SDA member. Send notice to SDA by mail or electronic transmission); or
- e) For a special district with less than one thousand eligible electors that is wholly located within a county with a population of less than thirty thousand, posting the notice in at least three public places within the limits of the special district and, in addition, posting a notice in the office of the county clerk and recorder of the county in which the special district is located. Such notices shall remain posted until the Tuesday succeeding the first Monday of the following May.

Robinson Ranch Metropolitan District
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Attachment 4 – Contact

Robinson Ranch Metropolitan District

President: (2025)		
Dan Mitchaell Trevey	303-619-7192 (M) 303-841-1400 (W)	Trevey Land & Commercial 10510 Dransfeldt Rd., #100 Parker, CO 80134 mitch@trevey.com
Secretary / Treasurer: (2025)		
Robert (Bob) Andrew Nobles		Takoda Tavern-Owner takodatavern@aol.com
Assistant Secretary:(2025)		
Dr Lindsay Marie Mamula	720-851-0820	Veterinary Center of Parker drlindsay@vcparker.net
Assistant Secretary:(2027)		
Vacant		
Assistant Secretary:(2027)		
Vacant		

Attorney:		
Dianne Miller Miller Law pllc		dmiller@ddmalaw.com 1555 California Street #505 Denver, CO. 80202
Sonja Steele - Paralegal	303-285-5320 (main office)	ssteele@ddmalaw.com

Sr. Manager:		
Joel Meggers CRS of Colorado, LLC	303-381-4960 (W)	7995 E Prentice Ave., Suite 103E Greenwood Village, CO 80111 jmeggers@crsofcolorado.com

District Manager:		
Michael Schenfeld CRS of Colorado, LLC	303-381-4996 (W)	7995 E Prentice Ave., Suite 103E Greenwood Village, CO 80111 mschenfeld@crsofcolorado.com

Assistant Manager:		

Rhonda S. Bilek]
CRS of Colorado, LLC

303-381-4979 (W)

7995 E Prentice Ave., Suite 103E
Greenwood Village, CO 80111
rbilek@crsofcolorado.com

Robinson Ranch Metropolitan District
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Attachment – Public Record Policy

**RESOLUTION OF
THE BOARD OF DIRECTORS
OF
ROBINSON RANCH METROPOLITAN DISTRICT**

CONCERNING THE ADOPTION OF A PUBLIC RECORDS POLICY

WHEREAS, the Robinson Ranch Metropolitan District (the "District") is a quasi-municipal corporation and political subdivision of the State of Colorado, duly organized and existing as metropolitan district pursuant to title 32, C.R.S.; and

WHEREAS, pursuant to C.R.S. § 32-1-1001(1)(h), the Board of Directors of the District is responsible for the management, control and supervision of all business and affairs of the District; and

WHEREAS, pursuant to C.R.S. § 32-1-1001(1)(i), the Board of Directors of the District has the authority to appoint, hire and retain agents; and

WHEREAS, the District, as a "political subdivision," is subject to the terms and provisions of the Colorado Open Records Act, C.R.S. §§ 24-72-201, *et seq.* (as may be amended, "CORA"); and

WHEREAS, the Board of Directors of the District has determined that it is appropriate to designate a custodian of the District's public records, in accordance with C.R.S. § 24-72-202(1.1), as may be amended, for the purpose of storing, maintaining, and protecting such public records in accordance with applicable Colorado statute and to permit their inspection in an orderly and timely fashion (the "Custodian"); and

WHEREAS, pursuant to C.R.S. §§ 24-72-201, *et seq.*, (as may be amended, "CORA"), "public records" of the District, as that term is defined in CORA in C.R.S. § 24-72-202(6), as may be amended, shall be made available for inspection by the District, except as limited therein; and

WHEREAS, in accordance with C.R.S. § 24-72-205(6)(a), as may be amended, a custodian may impose a fee in response to a request for the research and retrieval of public records only if the custodian has, prior to the date of receiving the request, either posted on the custodian's website or

otherwise published a written policy that specifies the applicable conditions concerning the research and retrieval of public records by the custodian, including the amount of the current fee; and

WHEREAS, further, in accordance with C.R.S. § 24-72-205(6)(a), as may be amended, the custodian shall not impose a charge for the first hour of time expended in connection with the research and retrieval of public records and, after the first hour of time has been expended, the custodian may charge an fee for the research and retrieval of public records up to thirty dollars (\$30.00) per hour; and

WHEREAS, further, in accordance with C.R.S. § 24-72-205(6)(b), as may be amended, the maximum hourly fee that may be charged by the custodian for the research and retrieval of public records may be adjusted by the Director of Research of the Legislative Council on July 1, 2019, and every five years thereafter, in accordance with the percentage of change over the period in the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index for Denver-Boulder-Greeley, all items, all urban consumers, or its successor index (as may be adjusted, a “Research and Retrieval Fee Adjustment”); and

WHEREAS, pursuant to C.R.S. § 24-72-203, as it is reasonably necessary for the protection of its public records and to prevent the unnecessary interference with the regular discharge of the duties of Custodian of the District’s public records, the Board of Directors of the District has determined that it is appropriate to adopt an Open Records Policy in conformance with CORA.

WHEREAS, this resolution shall constitute the Public Records Policy of the District and of the District’s Custodian.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF ROBINSON RANCH METROPOLITAN DISTRICT THAT:

Section 1. CRS of Colorado, LLC, is hereby designated as the “custodian” of the District’s “public records,” as those terms are defined in C.R.S. §§ 24-72-202(1.1) and 24-72-202(6), respectively, as each may be amended, and shall be responsible for the maintenance, care, and protection of all public records of the District (as may be designated or subsequently replaced, the “Custodian”). Such designation may be changed at any time by the Board of

Directors of the District upon lawfully adopted resolution. Subject to annual appropriation and budget by the District, as well as the terms and conditions of CORA, the Custodian shall have the authority to designate such persons and/or organizations as it shall determine appropriate to perform any and all acts necessary to the maintenance, care, and protection of the District's public records; this may include, and shall not be limited to, the temporary off-site storage or electronic cataloging of such public records.

Section 2. Public records of the District shall be available for public inspection in accordance with CORA. The District hereby adopts the definitions contained within CORA, including, specifically, what constitutes "public records" of the District. The District shall adhere to the terms and provisions of CORA in processing any requests to inspect the public records of the District. The Custodian shall act at all times in compliance with the terms and provisions of CORA. Inspection shall be permitted during normal business hours, Monday through Friday, except on holidays, at a time reasonably established by the Custodian. Although the District shall endeavor to respond to any inspection request provided pursuant to CORA in as prompt a manner as possible, normal and required operations of the District shall remain prioritized over any CORA inspection request, subject to any requirements imposed upon the District by CORA.

Section 3. The District and the Custodian shall adhere to all applicable requirements of CORA in the maintenance, care, protection, retention, research, retrieval, inspection, copying and dissemination of the District's "public records," as defined in C.R.S. § 24-72-202(6), as may be amended. In accordance with C.R.S. § 24-72-205(6), as may be amended, the Custodian shall be authorized to charge an hourly fee for the research and retrieval of the District's public records up to an amount equal to the lesser of: a) the actual cost to the District; or b) thirty dollars (\$30.00) (as may be amended, the "Research and Retrieval Fee"). The Research and Retrieval Fee shall not be imposed for the first hour of research and retrieval time that the Custodian expends in a research and/or retrieval request of public records. The Research and Retrieval Fee shall be invoiced at the time of delivery of any requested public records or upon the delivery of any correspondence detailing why any public records have not been delivered pursuant to a CORA request in accordance with C.R.S. § 24-72-204, as it may be amended from time to time. Any such invoice shall be due and payable upon delivery and an accounting of the Custodian's time and expense spent in responding to any CORA request shall be provided to the person seeking to inspect such public records upon request. The District may also require a

reasonable estimated deposit at the time any public record inspection request is filed with the Custodian pursuant to CORA if, in the Custodian's sole reasonable discretion, the processing of such a public record inspection request shall require more than five hundred dollars (\$500) worth of time and expense, as calculated by the Research and Retrieval Fee; any deposit shall be used by the District for costs incurred by the District for processing such CORA request. Any remaining funds from the deposit shall be returned to the requesting entity within thirty (30) days after the CORA request has been fully processed; in the event that the costs incurred by the District exceed the deposit, the District shall immediately advise the requesting entity or person and the requesting entity or person shall immediately render additional funds to the District. The amount of the allowable Research and Retrieval Fee shall be automatically increased or decreased, as may be applicable, in the event of a Research and Retrieval Fee Adjustment pursuant to C.R.S. § 24-72-205(6)(b), as may be amended.

Section 4. In all cases in which a person has the right to inspect a public record, the person may request a copy, printout, or photograph of the record in accordance with C.R.S § 24-72-205, as may be amended. Pursuant to C.R.S. § 24-72-205(5)(a) , as may be amended, the Custodian shall furnish a copy for twenty-five cents (\$0.25) per standard 8 ½ x 11 inch page or a fee not to exceed the actual cost of providing such copy, printout or photograph if in a format other than a standard 8 ½ x 11 inch page. The costs of copying and reproduction shall not be waived by the Custodian for any reason whatsoever. Under no circumstances shall the Custodian allow documents of the District to be removed from the Custodian's custody for copying or reproduction purposes.

Section 5. In accordance with C.R.S. § 24-72-205(1)(b), as may be amended, the Custodian shall notify the public record requester once a copy of the public record(s) is/are available, but such public record(s) will only be sent to the requester once the Custodian either: 1) receives payment for all costs associated with the public records transmission and for all other fees lawfully allowed; or 2) makes arrangements for receiving payment for all costs associated with public records transmission and for all other fees lawfully allowed. Upon either receiving such payment or making arrangements to receive such payment at a later date, the Custodian shall send the public record(s) to the requester as soon as practicable, but no more than three (3) business days after receipt of, or making arrangements to receive, such payment.

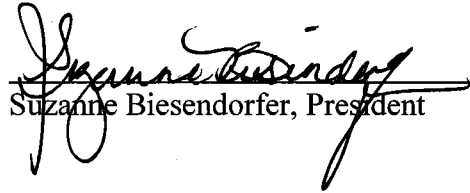
Section 6. If, in response to a specific request and pursuant to C.R.S. § 24-72-205(3), as may be amended, the Custodian must perform a manipulation of data so as to generate a record in a form not used by the District, including, but not limited to, the production of a privilege log, the Research and Retrieval Fee shall be charged to the person or entity making such a request. In conformance with C.R.S. § 24-72-205(3), as may be amended, persons or entities making subsequent requests for the same or similar records may be charged a Resource and Retrieval Fee not in excess of the original Resource and Retrieval Fee.

Section 7. The provisions of this Public Records Policy are in addition to and not in lieu of the provisions of CORA. Nothing contained herein shall be construed as limiting or waiving any rights or privileges that the District may have pursuant to CORA or any other applicable law, rule or regulation, that are not otherwise explicitly stated herein. The District hereby retains any further or additional rights and privileges provided to it pursuant to CORA regarding the generation, retention, destruction, inspection or copying of any records of the District, whether or not such records are deemed to be “public records” pursuant to CORA. In the event of any discrepancy between this Public Records Policy and the statutory provisions of CORA, the compulsory statutory provisions of CORA shall prevail.

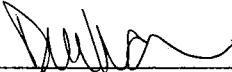
Section 8. In accordance with C.R.S. § 24-72-205(6)(a), as may be amended, this Public Records Policy shall be either posted on the Custodian’s website or otherwise published as required by CORA or any other Colorado statute applicable to special districts.

PASSED AND ADOPTED this 18th day of November, 2014.

ROBINSON RANCH METROPOLITAN
DISTRICT


Suzanne Biesendorfer, President

Attest:


Devin Licata, Secretary/Treasurer